

Proposed Guidelines for the SEYM Website

The purpose of SEYM website and SEYM eNews is

- To be a 'virtual gathering place' for our SEYM community
- to report news of SEYM events, programs, committee work, and business
- to report news from Meetings and Worship Groups that is of interest to SEYM Friends and connects and nourishes us as a community of Meetings
- to provide resources for Meetings, Worship Groups, and individuals
- to connect us to the wider Quaker world, particularly the Quaker organizations we participate in through our representatives
- to provide a welcoming introduction to SEYM and Quakers for inquirers, visitors, and new attenders; to be an outreach tool
- to be a vital ministry; news & resources that are of wide appeal & newsworthy

GUIDELINES FOR SUBMISSIONS

SEYM encourages committees, clerks, representatives, Monthly Meetings and Worship Groups to be connected with all of SEYM and our visitors through the website by reporting news of their events, work, issues, ministry and witness; and providing resources for Meetings and individual Friends.

Authors

- SEYM Clerks, Committee clerks, and Representatives are invited to submit items for posting on the website which pertain to the work of their committee or organization, either as news or as a resource to Friends.
- All are encouraged to send in original photos; credits on photos can't be offered at this time.
- Meetings are invited to submit news & events of wide and vital interest to SEYM Friends.
- Submissions by individuals will be referred to a committee or to the Editors

Content

News:

- news of SEYM events, programs, committee work, and business
- news from Meetings and Worship Groups that is of interest to SEYM Friends and connects and nourishes us as a community of Meetings
- news about Quaker organizations that pertains to interests and concerns of the SEYM community

Resources:

- Introduction to SEYM & Quakers
- Resources SEYM provides
- Resources for Meetings
- Committee or Program resources
- Links to other organizations that are vital and helpful

Feature articles:

- stories of personal experience and witness that may be compelling and of interest to Friends; and that are relevant to vital concerns, work of committees, and current events in SEYM.

'Journal' articles:

- Journal-type articles can be a ministry for Yearly Meetings; however, we are not able to accept these kind of articles until an editor is appointed.

Editorial articles will not be accepted.

EDITORIAL RESPONSIBILITIES**Committees:**

- Committees have oversight of pages and content that pertains to the work of their committee.
- Committees are asked to send in news and resource items pertaining to their area of work.

Secretary's responsibilities

- Receives submissions, discerning that these guidelines are followed and consulting with Editors as needed for discernment or assistance.
- Works with authors to edit for clarity, length, grammar, and general presentation
- Serves as webclerk & administrator

Publications Committee responsibilities:

- Serve as Editors
- Provide oversight of the website and eNews content and presentation
- Provide discernment, guidance, and assistance to the Secretary