Publications Committee Annual Report
SEYM Yearly Meeting Sessions 2020
6 Sixth Month

The Goal of the Publications Committee is to: Bring the Operations and Inventory of the SEYM Publications into the 21st Century.

We plan to:
A. Inventory & Audit the existing SEYM Publications.
B. Migrate the SEYM Publications Committee Inventory to a Digital Format.
   a. Upgrade Storage Space on our existing SEYM Server(s).
   b. Convert All of our Existing Michener and Walton Lectures to a Digital PDF Format
C. Sell SEYM pamphlets and Books to Interested Friends Over the internet
   a. Add a new page to our existing Publications web site for Pay Pal purchases.
   b. Add and Expand the Publication Descriptions on the website to encourage purchase of our publications.
D. Mitigate our Expenses by Tracking our Production Costs v Pamphlet and Book Sales.
   a. Build on to existing accounting software point of sale recording and tracking.
   b. Bookkeeper Generates Quarterly Reports of Sales and Expenses.
   c. Treasurer and Publications clerk evaluate and plan for future needs and savings.

We have identified a lot of work going forward that will need to be approved at YBM 2021.

This our vision for the future. At this point, we have accomplished an Inventory of current printed pamphlets and books. Planning is in progress. We have yet to develop a budget to support these plans which you will see in 2021.

The Committee continues to work on the Michener and Walton Lectures. We plan to order no more than 50 printed pamphlets for each lecture to cut cost of production and direct other later purchasing inquiries to the Digital version of the pamphlet.

Phoebe Andersen, clerk
Publications Committee